



8 Important Things To Do When Updating Your WordPress Website



YOUR ESSENTIAL CHECK LIST

+ Back up / check security scans

Before you do anything make sure you take a back up. Back up both the files and the database. There are some plugins to help you do this. Ideally store a back up away from your website hosting. For example in a Dropbox folder or via a remote service. Also check over any security scans to confirm all is in order.



01

+ Deactivate any Caching plugins

Caching plugins help the performance of your website, however they can cause conflicts when running updates, so it's useful to temporarily disable these during any update process.



02

+ Update themes and plugins

WordPress will alert you about updates for plugins and themes. These are flagged on your WordPress dashboard. First update any plugins, one by one. After each plugin is updated, check your website is working as expected. Follow this process for each plugin. Next update your theme. Once the updated, check your website is working as expected.



03

+ Update WordPress

WordPress will alert you to any major version updates. Small incremental updates are typically automated and you don't need to action these. A major WordPress update can take a few seconds, so don't worry if it takes time to run.



04

+ Reactivate Caching Plugins

Now you can reactivate any caching plugins you may have running. Again test your site once these are reactivated.



05

+ Test the front end

Test your website to check all is working as expected. Check all pages and functionality. Make sure all is working as expected.



06

+ Test any forms

Check any forms or Optins are still working as expected. Plus any custom functionality that has been created for your website



07

+ Run another back up

Now run another back up, ideally to a remote destination.



08

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We know our clients website intimately and we care about every website we create. You need your website to be the business driver you deserve. That's why we have developed a range of Monthly Website Care Plans for our clients, they not only take care of the essentials (listed above) but provide *unlimited updates, plus content and SEO insight to support you digital marketing going forward.